

06-Feb-2026

Shriram Santosh Bhoj

INTERNSHIP OFFER LETTER

Dear Shriram,

This is with reference to your application and the personal discussion that you had with us. We are pleased to appoint you as **Software Engineer Intern** at WhizzAct Pvt. Ltd. with the following terms and conditions.

1. DURATION

Your internship period will be of 6 months i.e. **15 February 2026** and **09 August 2026**, and shall automatically come to an end on completion.

2. PRE-EMPLOYMENT CONDITIONS

If any information given by you is found to be false or incorrect during your internship, it will come to an end without any notice.

3. REMUNERATION

During the free internship period, no stipend will be paid initially. However, based on your performance, the organization may choose to start a stipend at any time. The decision to award a stipend (**up to 5000** per month) will be at the sole discretion of the organization.

4. REWARD AND RECOGNITION

WhizzAct Pvt. Ltd. values your contribution to the organization's growth and success. Employees are rewarded quarterly for challenging themselves, demonstrating winning behaviors, building capabilities and driving change.

5. PLACE OF WORK

You will initially perform your duties principally at one of the WhizzAct Pvt. Ltd. offices / Remote. The Company will have the right to transfer you to any other work locations within the WhizzAct Pvt. Ltd. You may be required to travel in the course of your duties.

6. WORKING HOURS

- a. The Company's normal office hours are from **10 AM – 7 PM, 6 days** a week including **one hour** break. However the start and end time of the day is flexible and adjusted based on the employees preferences.
- b. Sunday will be a weekly off.

7. LEAVES

- a. If you remain absent for any reason whatsoever for a continuous period of 5 working days or more, without informing the concerned person in any way, then the organization shall consider that you have no intention of continuing with your internship of your own free will and accord.
- b. You are entitled to avail the **10** default holidays per year set aside by the organization.

- c. Prior approval in writing should be taken from the concerned person for planned leaves
- d. Unplanned / Emergency leaves should be intimated immediately to the concerned person.

8. NOTICE PERIOD

In case of voluntary separation from the company, you will give the company a written notification and serve a notice period of not less than **30 days** from the date of your resignation in line with the local industry practice. The company reserves the right to take legal action and report to the concerned authorities and industry bodies in case the intern leaves without serving notice period.

9. GENERAL

- a. Employees at the client site shall follow the working hours and leave as applicable at client site.
- b. Expenses: You will be entitled to reimbursement of actual traveling fares and expenses incurred by you in the performance of your duties at the client location that is properly claimed and vouched for.
- c. You shall preserve and maintain perfect discipline at all times.
- d. In case, there is a change in your residential address, contact number, etc. you will have to intimate the same to the concerned person within 3 days from the date of such change.
- e. After the completion of your internship period, if the organization offers you employment then you will NOT be under any obligation to accept the same.
- f. During the period of your internship you shall make every sincere effort to complete the assigned tasks on time with satisfactory quality and shall at all times exert yourself to the best of your ability.
- g. The organization needs to review your performance at the end of each month of your internship and for that purpose may give you some tasks for evaluation, if it so desires.

10. DATA PROTECTION

During your association, you must comply with WhizzAct Pvt. Ltd. policies and procedures relating to data protection and security. The Company will process personal information relating to you for the purpose of your employment. Examples of the type of personal information relating to you which the Company may process includes your employment application and other employment related details such as your absence records (including medical reports where relevant) and your profile (including your gender, age, ethnic origin and disability (if you have one)). This information will be used and shared within the WhizzAct Pvt. Ltd. and may be disclosed to approved external business partners who provide a service to us, for example health insurers, for the purpose of giving effect to your employment and for other business reasons. By signing this Agreement you agree to such information being processed where it is necessary or reasonably required for the conduct of the Company's business and you consent to such data being transferred to our external business partners.

11. INTELLECTUAL PROPERTY RIGHTS

Employee / Intern acknowledges and agrees that any and all of Employee's / Intern's work product, defined as work created by Employee / Intern within the scope of employment, all intellectual property rights, whether based in copyright, trademark, patent, or trade secret, will automatically and immediately vest in the Company.

12. NON-DISPARAGEMENT

Employee / Intern will not at any time during the Term or after Termination make, publish, or communicate to any person or entity or in any public forum, including but not limited to any website or other digital forum, any defamatory or disparaging remarks, comments, or statements concerning Company or any of its owners, employees, clients, or associated third parties

13. MISCELLANEOUS

Indian law shall apply to this Agreement. Disputes shall be subject to the jurisdiction of the local courts.

Please indicate your agreement and acceptance to the above terms by signing a copy of this letter and returning us within 7 days of receipt. If you have not accepted the offer by then, or been granted an extension of time for your acceptance, the offer will lapse without further notice being given to you.

We welcome you as a member of our organization and look forward to a beneficial collaboration.

Yours Sincerely

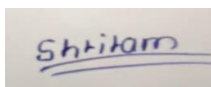
[Durgesh Pandey](#)

Chief Executive Officer

WhizzAct Pvt. Ltd.

I accept this offer of employment with the Company on the terms and conditions stated above.

Signed:



Date: 21/03/2026_____

Full Name: Shriram Santosh Bhoj_____